Dear Firewise Leader for the **XXX Community**.

Firewise USA® renewal reminder!
All renewal applications are due by Date XXX.
All new/pending Firewise sites are due XXX.

Step 1. Firewise Site Contact Information
Please make changes if there are changes
Click continue.

Step 2. Firewise Site Information
Please make changes if there are changes to the roles.
DO NOT change the Number of Residents unless it has changed.
Click continue.

Step 3. CA State Requirements
Please check the box and continue.
Click continue.

Step 4. Firewise Site Boundary
A big change to renewals this year, is that Firewise has switched over to GIS mapping.
Unless things have changed, please check the No box when asked if your site boundary or the number of dwellings has changed since last year.
Please be sure to check that the GIS Firewise Community Map they created from the original static map we submitted is correct.
DO NOT make changes unless it is totally incorrect. A change to the map/community or the Dwelling Count could result in your community having to totally resubmit for Firewise status.
Click continue.

Step 5. Update Risk Assessment
Your Risk Assessment needs to be updated at a minimum of every five years.
Click continue.

Step 6. Board/Committee Update
Please update if this applies to you.
Click continue.

Step 7. Action Plan Update
Your Action Plan needs to be updated at a minimum of every three years.
Click continue.

Step 8. Educational Outreach
Please check the appropriate boxes.
Note the City of Calabasas does many forms of community awareness/outreach and workshops, and Calabasas Firewise sends out monthly newsletters
Click Save and then click “continue.”

Step 9. Vegetation Removal
Please click “record removal.”
Click on the Removed Vegetation checkbox and enter the estimated amount of material removed.
Click Save Vegetation Removal and then click continue.

Step 10. Risk Reduction Investment
Renewal applications need to meet the investment requirement.
The Investment requirement for 2026 is $34.79. (Note: This amount changes each year). If you take the total amount of residences in your community and multiply it by $34.79 you will come up with your community’s investment requirement for 2026.
Click on the Record Hours Worked button to record hours, and the Record Money Spent Button to record money spent.
You can use any Weed Abatement, V-ditch cleaning, Landscaping, Tree Trimming, Roof Repair, or other related **Common Area** Firewise activities that are listed in your HOA/Community's annual 2026 budget.
Save Record Hours and Record Money Spent, and review them.
Click continue.

Step 11. Review
Please review everything is correct.
Check the box that you understand the submission is final.
Click continue.

Be sure to tell your residents to do more self-reporting. Not only will this give you the data you need to qualify for renewals each year, but it also gets residents thinking about wildfire mitigation and taking action.

XXX-Your website

Please let us know if you need any help with your renewal.

Please confirm receipt.

Thank you for being a part of the XXX Firewise Program.

XXX